

**SCHEDULE 5 TO
PROTOCOL FOR COVID-19 VACCINE FACILITY NO-FAULT COMPENSATION SCHEME**

**NOTICE OF APPEAL OF DENIED RECEIVABLE CLAIM
UNDER THE COVID-19 VACCINE FACILITY NO-FAULT COMPENSATION SCHEME¹**

IMPORTANT NOTICES/INSTRUCTIONS FOR CLAIMANTS:

1. **When to use this Form:** Please only use and submit this Notice of Appeal form if you are appealing the denial of a Receivable Claim under the Scheme. If you are appealing the rejection of a Claim on the grounds that it does not constitute a Receivable Claim under the Scheme, then (1) do not use this form and (2) please use the Notice of Appeal of Rejected Claim (Deemed Not Receivable) available at www.C19VaccineNFC.com. Please see Sections 6 and 8 of the Scheme's protocol for more information regarding the appeals process for denied Receivable Claims.
2. **Accepted languages:** This Notice of Appeal must be completed and submitted in English, only. If this Notice of Appeal is completed or submitted in any other languages, it cannot be accepted or considered. However, any additional supporting documents permitted to be provided together with this Notice of Appeal (see paragraph 6 below) can be submitted in another language, if they are not available in English.
3. **Claimant to complete this Form:** You should complete all sections/questions in this Notice of Appeal form. Please provide as much detail and information as possible.
4. **Name, signature and date required:** You should insert your full name, sign and date in the spaces provided in Section G this Notice of Appeal form, before submitting it to the Administrator.
5. Failure: (i) to complete all sections in this Notice of Appeal form, or (ii) to sign, date and insert your full name in this form, will lead to the rejection of this Notice of Appeal or to delays in processing it.
6. **Additional supporting documents permitted:** Together with this Notice of Appeal, you should provide any additional supporting documents or information that you wish the Appeals Panel to consider in connection with this appeal. Such additional supporting documents/information may include, for example: (a) copies of any relevant medical or other reports/evidence not previously submitted as part of the original Claim; and/or (b) copies of any receipts or other proof of relevant medical expenses, including relevant hospital treatments, not previously submitted as part of the original Claim.
7. **Deadline for submission:** You must submit this Notice of Appeal form to the Scheme's Administrator within 90 days from the date of the Administrator's claim denial notification. If this Notice of Appeal is submitted after this deadline, it will not be accepted or considered under the Scheme.

¹ Version dated 24 March 2022.

8. **How to submit this Form:** Once this Notice of Appeal form has been duly completed, signed and dated, you must submit this Notice of Appeal (together with any additional supporting documents) to the Scheme's Administrator, by any of the following means:
- By uploading them to the Scheme's web portal, available at www.C19VaccineNFC.com;
 - By emailing them to nofaultclaims@esis.com; or
 - By sending them by regular mail to one of the Scheme's Regional Centres, whose addresses appear on Annex 2 (Contact Information of Regional Centres) attached to this form and are also available on the Scheme's web portal at www.C19VaccineNFC.com.
9. **Definitions:** Capitalised terms used but not defined in this Notice of Appeal have the meaning given to them in the Scheme's Protocol, available at www.C19VaccineNFC.com.
10. **What happens next?** Please see Annex 1 attached to this Notice of Appeal for a brief overview of "what happens next" after this duly completed, signed and dated Notice of Appeal form has been submitted to the Scheme's Administrator within the relevant deadline.

NOTICE OF APPEAL OF DENIED RECEIVABLE CLAIM

Section A – Details of the Patient

Please set out below the requested details of the Patient.

The information to be provided in this Section A should be the same information as provided previously in Section 1 of the original **Claim**.

First Name:	Middle Initial:	Last Name:
Home Address (including region and country):		
Home phone, if any:	Mobile phone, if any:	Email, if any:
Date of Birth (day/month/year):	Place of birth:	Sex:

Section B – Details of the person who has the legal power to submit this Notice of Appeal for the Patient (if that person is not the same as the Patient)

If the Patient: (a) has died; or (b) is disabled to the extent that the Patient cannot submit this Notice of Appeal himself or herself; or (c) is a child; or (d) does not have legal capacity for any reason to submit this Notice of Appeal himself or herself, then another person who has the legal power to submit this Notice of Appeal for the Patient must do so.

In the above cases, please provide below the details of the person with the legal power to submit this Notice of Appeal for the Patient.

IMPORTANT NOTE/INSTRUCTIONS:

1. The information provided in this Section B should be the same information as provided previously in Section 2 of the original Claim, unless the person who submitted the original Claim for the Patient *has changed*, in which case the new person having the legal power to represent the Patient must submit, together with this Notice of Appeal: (i) all information required under Section 2 of the Claim Form, and (ii) new documentation as required under Section 8(c) of the Claim Form.
2. If the original Claim was submitted by the Patient himself or herself, *but since that submission the Patient*: (a) has died, or (b) has become disabled to the extent the Patient cannot submit this Notice of Appeal form himself or herself; or (c) has lost the legal capacity for any other reason to submit this Notice of Appeal form, then the individual submitting this Notice of Appeal for the Patient must also submit, together with this Form: (i) all information required under

Section 2 of the Claim Form, and (ii) documentation as required under Section 8(c) of the Claim Form.

First Name:	Middle Initial:	Last Name:
Home Address (including region and country):		
Home Phone, if any:	Mobile phone, if any:	Email, if any:
Date of Birth (day/month/year):	Relationship to the Patient:	

Section C – Details of the denied Receivable Claim

Please set out the details of the denied Receivable Claim to which this Notice of Appeal relates. The information requested in this Section C appears in the claim denial notification that was sent by the Scheme's Administrator. The **information requested in this section is essential** for the appeal under this form to proceed.


If you believe that there is an error in the information contained in the claims denial rejection notification, please nevertheless use the information that appears in the claim denial rejection notification and, under Section D below, explain why this information is incorrect.

Claim number:	Date (day/month/year) of Claim:
Location where Claim was submitted:	Date (day/month/year) of Claim Denial Notification:

Section D – Reasons for appeal

In your own words, please set out in the box below the reasons why you consider that the Review Panel's decision to deny your Receivable Claim is wrong. In particular, please address whether, in your opinion:

- (i) there has been a material (i.e. important) change in circumstances since the Review Panel's decision was made; and/or
- (ii) the Review Panel's decision was made without knowledge of relevant facts; and/or
- (iii) the Review Panel failed to properly consider relevant medical evidence; and/or
- (iv) the Review Panel failed to properly apply the Most Probable Cause standard of proof, i.e. in your opinion, the Vaccine or its administration is the most probably cause of the claimed Injury (as defined in the Protocol).



Section E – Additional supporting documents

If you wish the Appeals Panel to consider any additional supporting documents and/or information in connection with this Notice of Appeal, then please **submit all such additional supporting documents and/or information together with (i.e., at the same time as) this Notice of Appeal.**

Such additional supporting documents/information may include, for example: (a) copies of any relevant medical or other reports/evidence not previously submitted as part of the original Claim; and/or (b) copies of any receipts or other proof of relevant medical expenses, including relevant hospital treatments, not previously submitted as part of the original Claim.

Section F – Certifications and agreements

By signing and submitting this Notice of Appeal, the Patient (or the person having the legal power to submit this Notice of Appeal for the Patient, as the case may be) confirms all consents, agreements, certifications and declarations provided in Sections 10 to 13 of the original Claim and acknowledges, agrees and certifies as follows:

- a. In the event of any conflict or inconsistency between the English language version of this Notice of Appeal and any translations hereof, the English language version shall control and prevail in all respects; and

- b. The statements, answers, documents and information contained in, or submitted in connection with, this Notice of Appeal are true and correct to the best of his/her knowledge and belief; and should any of those statements, answers, information or documents not be true, the Administrator shall have the right, where applicable, to refer this appeal to the relevant law enforcement authority for further investigation.

Section G – Signature, name and date

The Patient, or the person having the legal power to submit this Notice of Appeal for the Patient, has signed this Notice of Appeal as of the date set forth below.

Signature: _____

Full Name: _____

Date: _____

Place: _____

[END OF NOTICE OF APPEAL OF DENIED RECEIVABLE CLAIM]

ANNEX 1
TO NOTICE OF APPEAL OF DENIED RECEIVABLE CLAIM

What happens after this Notice of Appeal of Denied Receivable Claim has been duly completed and submitted?

1. Within 7 days after the Scheme's Administrator has received a duly completed, signed and dated Notice of Appeal of Denied Receivable Claim submitted within the applicable deadline, the Administrator will provide to the Scheme's Appeals Panel: (a) the Notice of Appeal (together with any documents that may be required pursuant to Section B, and any additional supporting documents submitted with the Notice Appeal), (b) the original Claim and Supporting Evidence; and (c) any additional information or documentation that may have been requested by the Administrator and that was submitted in a timely manner to the Administrator as of the date of the claim denial notification.
2. Within 30 days of receipt of the above mentioned documentation, the Appeals Panel: (i) will review the Notice of Appeal (together with the other documents mentioned above), and (ii) on this basis, the Appeals Panel will make a determination of whether to uphold or reverse the denial of the Receivable Claim in question.
3. The Appeals Panel will communicate its determination to uphold or reverse the prior denial of the Receivable Claim (including the grounds for its determination) in writing to the Administrator as soon as the Appeals Panel has made a determination, and in any event within 7 days thereafter.
4. The Administrator will send you written notice of the Appeal Panel's determination to uphold or reverse a prior denial of the Receivable Claim, including the grounds thereof, as soon as possible after the Appeals Panel has submitted the determination to the Administrator, but no later than 14 days thereafter.
5. The decision of the Appeals Panel pursuant to this Notice of Appeal is final and cannot be appealed.